



EMPLOYMENT APPLICATION

Northwest Elite Property Services, LLC

Once your application is completed please email it to: Info@nweliteps.com

APPLICANT INFORMATION:

Full Name: _____

Address: _____

City, State, ZIP: _____

Phone Number: _____

Email: _____

Date Available to Start: _____

Position Applying For: _____

Are you legally authorized to work in the U.S.? ☐ Yes ☐ No

(Proof of work authorization will be required upon hire.)

(A background check will be conducted on all hired employees. A conviction on your record will not immediately disqualify you from employment.)

Do you have a valid driver's license? ☐ Yes ☐ No

(For positions requiring driving, a background check may be conducted after a conditional job offer.)

EMPLOYMENT HISTORY

(List most recent employment first - Repeat for up to three previous employers.)

1. Employer: _____

Position: _____

Supervisor Name & Contact: _____

Dates Employed: From _____ To _____

Reason for Leaving: _____

2. Employer: _____

Position: _____

Supervisor Name & Contact: _____

Dates Employed: From _____ To _____

Reason for Leaving: _____

3. Employer: _____

Position: _____

Supervisor Name & Contact: _____

Dates Employed: From _____ To _____

Reason for Leaving: _____

EDUCATION

High School/GED: ☐ Yes ☐ No

College/Trade School: ☐ Yes ☐ No

Degree/Certification: _____

SKILLS & QUALIFICATIONS

(List any relevant certifications, training, or experience)

REFERENCES

(Provide at least two professional references)

1. Name: _____ Phone: _____

Relationship: _____

2. Name: _____ Phone: _____

Relationship: _____

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

Northwest Elite Property Services, LLC is an equal opportunity employer and complies with Oregon and federal employment laws. We do not discriminate based on race, color, religion, sex, national origin, age, disability, genetic information, veteran status, sexual orientation, gender identity, marital status, family relationship, pregnancy, domestic violence victim status, or any other characteristic protected by law.

We are committed to providing a work environment free from discrimination and harassment and ensuring all employment decisions are based on qualifications, merit, and business needs.

OREGON EMPLOYMENT LAW DISCLOSURES

1. Ban the Box Compliance – Under Oregon law, we do not ask about criminal history on this application. If a background check is required for the position, it will be conducted only after a conditional offer of employment.

2. Pay Equity Compliance – We comply with Oregon's Equal Pay Act, which prohibits wage discrimination based on protected characteristics. We determine pay based on experience, skills, and job-related factors.

3. At-Will Employment – Oregon is an at-will employment state, meaning employment can be terminated at any time by either party, with or without cause, unless stated otherwise in a written contract.

APPLICANT CERTIFICATION & SIGNATURE

I certify that all information provided in this application is true and complete to the best of my knowledge. I understand that any false or misleading information may result in the rejection of my application or termination of employment if hired.

Signature: _____

Date: _____